

**DECLARATION OF LOST OR DESTROYED**  
**UNIVERSITY OF CALIFORNIA, IRVINE CHECK**

I, \_\_\_\_\_, say as follows:

1. I have been informed that check number \_\_\_\_\_, dated \_\_\_\_\_, for \$ \_\_\_\_\_ drawn by the Regents of the University of California against its account maintained with Wachovia Bank (Wells Fargo N.A.) was issued to \_\_\_\_\_, as payee.

2. I am the owner, or am entitled to possession of said check, and that it has been destroyed / lost (**circle one**). The facts of said destruction or loss so far as I know them are as follows:

\_\_\_\_\_  
\_\_\_\_\_

3. The payee of said check has not negotiated, deposited or cashed it except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I agree that if a new check is issued to me in lieu of check number \_\_\_\_\_ which has been destroyed/lost, and if check number \_\_\_\_\_ hereafter is placed in my possession, I will not negotiate, deposit or cash it, but forthwith will deliver it to The Regents of the University of California for cancellation.

5. I further agree that, for and in consideration of the re-issuance to me of a check in lieu of check number \_\_\_\_\_, I will indemnify and hold harmless The Regents of the University of California against loss, damage, expense, or any other liability which may be suffered by The Regents, either directly or indirectly, by reason of the issuance of said duplicate check or by the original check still remaining understanding.

6. Based upon the foregoing declaration and subject to the foregoing conditions, I hereby request The Regents issue a new check to me in lieu of check number \_\_\_\_\_.

I certify, or declare, under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_  
*Date City State*

Signature of Declarant: \_\_\_\_\_

Mailing address of Declarant: \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Return this declaration via mail to:

UC Irvine  
Accounting Office, Attn: **Tanya Harris**  
120 Theory, Suite 200  
Irvine, CA 92627-1050

Or via fax to:

UC Irvine  
Attention: **Tanya Harris**  
Fax number: **(949) 824-2098**  
Problems? Call **(949)824-6788**